

# The Waring House

Business, Address & Contact Information	The Waring House, 395 Sandy Hook Road, Picton, K0K 2T0 Telephone: 613-476-7492
*Title of Position	Guest Services Agent
Year-Round Full-time	# of Jobs available:
Year-Round Part-time	# of Jobs available: 2 to 3
Seasonal Full-time	# of Jobs available:
Seasonal Part-time	# of Jobs available:
Job Duties	<p>We are looking for a pleasant <b>Guest Services Agent</b> to undertake all guest services and clerical duties at the desk of our main entrance. You will be the “face” of the company for all visitors and are responsible for the first impression we will make.</p> <p>The ideal candidate will have a friendly and easy going personality while also being very perceptive and disciplined. Competence in dealing with complaints and giving information as well as a customer-oriented approach are essential. The goal is to make guests and visitors feel comfortable and valued while on our premises so as to contribute to an overall great experience with our business.</p> <p>Computer skills are essential and the ability to multi task is very important.</p>
Days	Must be available weekends / weekdays, shift work. Holidays
Hours	15-40 hours /week
Wage	Minimum
Geographic Location Distance from Picton	Approximately 4 kms from Picton

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Business, Address & Contact Information	The Waring House, 395 Sandy Hook Road, Picton, K0K 2T0 Telephone: 613-476-7492
*Title of Position	Housekeeper
Year-Round Full-time	# of Jobs available:
Year-Round Part-time	# of Jobs available:
Seasonal Full-time	# of Jobs available:
Seasonal Part-time	# of Jobs available: 4-5
Job Duties	Cleaning duties for guest rooms, common areas and laundry. We are looking for a professional Housekeeper able of attending to our facilities with integrity and attention to detail. The goal is to create a clean and orderly environment for our guests that will become a critical factor in maintaining and strengthening our reputation. Duties as assigned, must be able to lift 50 lbs.
Days	Must be available weekends / weekdays, shift work
Hours	20 - 40 hours /week
Wage	Minimum
Geographic Location Distance from Picton	Approximately 4kms from Picton.

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*Title of Position	Servers – Amelia’s Garden – Fine Dining
Year-Round Full-time	# of Jobs available: N/A
Year-Round Part-time	# of Jobs available: 2
Seasonal Full-time	# of Jobs available: N/A
Seasonal Part-time	# of Jobs available: N/A
Job Duties	Food service in Amelia’s Garden – Fine Dining Providing superior service to our patrons. Greeting them with a smile, making them feel welcome and ensuring that they enjoy their evening from the time they sit down to the moment they leave. Knowledge of wines an asset.
Days	Must be available weekends / weekdays/ Holidays
Hours	10-40 – Depending on season and occupancy
Wage	Server minimum plus gratuity
Geographic Location Distance from Picton	At the corner of Sandy Hook Road and Highway #33 Approximately 4 kms from Picton.

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*Title of Position	Banquet Servers
Year-Round Full-time	# of Jobs available: N/A
Year-Round Part-time	# of Jobs available: 8
Seasonal Full-time	# of Jobs available: N/A
Seasonal Part-time	# of Jobs available: N/A
Job Duties	Food service in banquet facility.
Days	Must be available weekends / weekdays/ evenings
Hours	Varies depending on number of events worked- 12-25 or more
Wage	Server minimum plus gratuity
Geographic Location Distance from Picton	At the corner of Sandy Hook Road and Highway #33

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*Title of Position	Servers – Amelia’s Garden Breakfast/Lunch
Year-Round Full-time	# of Jobs available: N/A
Year-Round Part-time	# of Jobs available: 1 or 2
Seasonal Full-time	# of Jobs available: N/A
Seasonal Part-time	# of Jobs available: N/A
Job Duties	Food service in Amelia’s Garden – Mornings Serving our guests and patrons for breakfast and lunch. Serving groups and bus tours. Providing superior service to all.
Days	Must be available weekends / weekdays/ Holidays
Hours	10-40 – Depending on season and occupancy
Wage	Server minimum plus gratuity
Geographic Location Distance from Picton	At the corner of Sandy Hook Road and Highway #33 Approximately 4 kms from Picton.