

Wesley Acres Retreat Centre & Campground

Business name and full Address	Wesley Acres Retreat Centre & Campground 1391 Wesley Acres Rd. PO BOX 330 Bloomfield, ON K0K 1G0
Contact, Title of Contact and email.	Bette-Anne Smith – Executive Assistant betteanne@wesleyacres.com 613-393-3159 ext 25
Position Available	Front Office – Guest Services Assistant – STUDENT (ages 16-25) Online Application must be filled in for student positions. http://www.wesleyacresministries.com/2017-staff-applications
Year-Round Full-time	# of Jobs available:
Year-Round Part-time	# of Jobs available:
Seasonal Full-time	# of Jobs available:
Seasonal Part-time	# of Jobs available: 1
Job Description	The front office at WA can be a busy place, dealing with guests and phone calls. It also involves general tasks like filing, paperwork, processing payments, computer work, and proactively putting guests first. Interested students must have a good understanding of Microsoft Office, and should be quick to learn new tasks, and retain many details. They must be flexible and understand that there can be quick changes. They should be friendly and personable, but self-managed and responsible. Students should understand that evening and weekend shifts are necessary. This student is responsible to report to the Guest Services Coordinator.
Days	3-6 shifts per week
Hours	Day Shift as early as 8am Evening Shift – as late as 9pm MUST BE AVAILABLE TO WORK WEEKENDS
Wage	Minimum wage

Business name and full Address	Wesley Acres Retreat Centre & Campground 1391 Wesley Acres Rd. PO BOX 330 Bloomfield, ON K0K 1G0
Contact, Title of Contact and email.	Bette-Anne Smith – Executive Assistant betteanne@wesleyacres.com 613-393-3159 ext 25
Position Available	Housekeeping – STUDENT (ages 16-25) Online Application must be filled in for student positions. http://www.wesleyacresministries.com/2017-staff-applications
Year-Round Full-time	# of Jobs available:
Year-Round Part-time	# of Jobs available:
Seasonal Full-time	# of Jobs available:
Seasonal Part-time	# of Jobs available: 3
Job Description	The housekeeping department ensures that guests enjoy clean and comfortable surroundings. Cleaning rooms, cabins and washrooms, setting up meeting rooms are just some of the responsibilities of our HK team. Those selected to work on this team will demonstrate a solid work ethic and ability to understand what it means to wow the guests through clean and ready accommodations and amenities. Interested students must be flexible and have the ability to adapt to quick changes. Students are responsible to report to the Housekeeping Supervisor. *Must be 16 before July 1, 2017.
Days	3-4 shifts per week
Hours	Day Shift as early as 7am Evening Shift – as late as 11pm MUST BE AVAILABLE TO WORK WEEKENDS
Wage	Minimum wage

Business name and full Address	Wesley Acres Retreat Centre & Campground 1391 Wesley Acres Rd. PO BOX 330 Bloomfield, ON K0K 1G0
Contact, Title of Contact and email.	Bette-Anne Smith – Executive Assistant betteanne@wesleyacres.com 613-393-3159 ext 25
Position Available	Housekeeping – Seasonal Part/Full Time May 1 st to Oct 1 st Suitable for an adult
Year-Round Full-time	# of Jobs available:
Year-Round Part-time	# of Jobs available:
Seasonal Full-time	# of Jobs available:1
Seasonal Part-time	# of Jobs available: 1
Job Description	The housekeeping department ensures that guests enjoy clean and comfortable surroundings. Cleaning rooms, cabins and washrooms, setting up meeting rooms are just some of the responsibilities of our HK team. Those selected to work on this team will demonstrate a solid work ethic and ability to understand what it means to wow the guests through clean and ready accommodations and amenities. Interested people must be flexible and have the ability to adapt to quick changes. Directly responsible to report to the Housekeeping Supervisor.
Days	3-5 shifts per week
Hours	Day Shift as early as 7am Evening Shift – as late as 11pm MUST BE AVAILABLE TO WORK WEEKENDS
Wage	Minimum wage

Business name and full Address	Wesley Acres Retreat Centre & Campground 1391 Wesley Acres Rd. PO BOX 330 Bloomfield, ON K0K 1G0
Contact, Title of Contact and email.	Bette-Anne Smith – Executive Assistant betteanne@wesleyacres.com 613-393-3159 ext 25
Position Available	Food Services – Cook/Supervisor
Year-Round Full-time	# of Jobs available:
Year-Round Part-time	# of Jobs available:
Seasonal Full-time	# of Jobs available:1 Cook/Supervisor
Seasonal Part-time	# of Jobs available: 1 Cook
Job Description	Cook & Oversee the day to day operations of the dining hall.
Days	3-6 shifts per week
Hours	Day Shift as early as 4am Evening Shift – as late as 9pm MUST BE AVAILABLE TO WORK WEEKENDS
Wage	Minimum wage

Business name and full Address	Wesley Acres Retreat Centre & Campground 1391 Wesley Acres Rd. PO BOX 330 Bloomfield, ON K0K 1G0
Contact, Title of Contact and email.	Bette-Anne Smith – Executive Assistant betteanne@wesleyacres.com 613-393-3159 ext 25
Position Available	Food Services – Helper – STUDENT – (ages 16-25) Online Application must be filled in for student positions. Http://www.wesleyacresministries.com/2017-staff-applications
Year-Round Full-time	# of Jobs available:
Year-Round Part-time	# of Jobs available:
Seasonal Full-time	# of Jobs available:
Seasonal Part-time	# of Jobs available: 1
Job Description	We are looking for people that want to eagerly learn food services and gain valuable skills while serving the guests and campers that eat each in our dining hall. This person needs to be hard working and must work well in a team in the fast paces environment of a large kitchen. Individuals will aid the cooks in a variety of ways, from washing dishes and pots to preparing and serving meals at Wesley Acres.
Days	3-4 shifts per week
Hours	Day Shift as early as 4am Evening Shift – as late as 9pm MUST BE AVAILABLE TO WORK WEEKENDS
Wage	Minimum wage